

# Applying for a job

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This task is about leaving a voicemail and writing a letter for a job.

Here's some information from a supermarket noticeboard:

**WANTED**  
**Young person to deliver pamphlets.**  
**Must be reliable, honest and**  
**enthusiastic.**  
**If this sounds like you,**  
**leave a phone message at 555-2618**  
**then write to Elisaia,**  
**Pamphlet delivery,**  
**PO Box 317, Wellington.**

Prepare a message to leave on the company's voicemail showing your interest and giving your contact details.

Write your message here.

Write a letter to send to the company, saying why you are the best person for the job. Also provide a reason why you need work.

Dear Elisaia ...

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