This task is about leaving a voicemail and writing a letter for a job.

Here's some information from a supermarket noticeboard:

WANTED Young person to deliver pamphlets. Must be reliable, honest and enthusiastic. If this sounds like you, leave a phone message at 555-2618 then write to Elisaia, Pamphlet delivery, PO Box 317, Wellington.

Prepare a message to leave on the company's voicemail showing your interest and giving your contact details.

Write your message here.

Write a letter to send to the company, saying why you are the best person for the job. Also provide a reason why you need work.

Dear Elisaia ...

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