

# Parts of a book

This task is about the different parts of a book.

Read the eleven ideas in the box, then match them to the terms on the right hand column. Write the letter of the correct term in the box at the bottom of the page. The first one has been done for you. Four terms in the right hand column are not needed.

## IDEAS

- 1. The part of the book you see when it's on the shelf.
- 2. An introduction that explains what the book is about or why the author wrote it; also called the foreword.
- 3. The page that tells the title, author, and illustrator of a book, as well the publisher's name and place of publication.
- 4. The soft or hard outside of a book.
- 5. An alphabetical listing of all the subjects covered in the book, usually found in the back of the book.
- 6. The legal rights of the author.
- 7. Page on which the author names special people for whom the book was written.
- 8. Additional information the author wants to include found at the end of the book.
- 9. The books and reference material the author used to write the book.
- 10. A list of technical words in the book and their meanings.
- 11. A list of the titles of the chapters.

## TERMS

- A Glossary
- B List
- C Index
- D Appendix
- E Bibliography
- F Dewey Decimal System
- G Spine
- H Title page
- I Table of Contents
- J Fiction
- K Preface
- L Non-fiction
- M Dedication
- N Cover
- O Copyright

Idea	1	2	3	4	5	6	7	8	9	10	11
Term	G										