

# Parts of a book III

This task is about understanding the different parts of a book.

- a) The title page is inside the front cover and has the name of the book on it.  
What else would you find on the title page?

- b) Phrases found in the front of the book such as 'To my mokopuna Tasi and Rua', are called the ...

greetings

dedication

genealogy

biography

- c) Who writes the foreword or introduction in a book?

- d) What are **two** things that the 'table of contents' contains?

1.

2.

- e) Books sometimes use these abbreviations. Write out their meaning.

anon.

ed

fig.

pp.

- f) Add in the missing words to make each sentence correct.

i) A general guide to the way a book is set out is found in the .

ii) A glossary is a list of  words used in the book.

iii) A list of books used by the author in writing the book is known as the .

iv) The author sometimes explains what the book is about in the .