

Farewell speech II

This task is about making a farewell speech.



Pretend that one of the staff members is leaving your school. It could be the caretaker, the librarian, or a teacher.

Your task is to give a short farewell speech to this person. Your speech will need to include:

- who is leaving and why
- what you have gained or learnt from this person
- what you will miss when this person leaves
- a final sentence in which you either thank the person or wish them well for the future.

You can use the checklist below to help prepare your speech.

Have you:	Yes	No
• made a plan of what you are going to say in your speech?		
• written the main points of your speech on a cue card? [You do not need to write out all the words you will say.]		
• practised saying your speech without looking at the cue card too often?		