

Presentation speech II

This task is about making a presentation speech.

At some schools students are given prizes, certificates, and trophies for things they have done well.



Pretend that you have the job of presenting a certificate to one of the junior students in your school.

Prepare a presentation speech for this student.

Your speech should:

- make it clear who is getting the award
- make it clear what is being awarded, e.g., a certificate
- make one or two points about why this student is receiving the award
- make a closing comment.

You can use the checklist below to help prepare your speech.

Have you:	Yes	No
• made a plan of what you are going to say in your speech?		
• written the main points of your speech on a cue card? [You do not need to write out all the words you will say.]		
• practised saying your speech without looking at the cue card too often?		